

CIB Commercial Building Retrofits Initiative

Intent to Apply

Please note that all fields are mandatory

1.0 Disclaimers and Confidentiality Provisions

Before submitting this form, please read the Applicant Guide.

It is recommended that you save a copy of your proposal(s) for your records before submitting it.

By submitting this Application, the applicant (the "Applicant") acknowledges and agrees to all of the disclaimers and confidentiality provisions set forth below.

Disclaimers:

- The CIB is under no obligation to approve any project or any financing; the CIB Commercial Building Retrofits Initiative (the "Initiative") is a discretionary non-entitlement initiative and even if an Application meets all of the Initiative criteria, there is no guarantee that financing will be awarded;
- Without limiting the generality of the foregoing, the CIB has no obligation or duty, in any way, whether in contract, at law or otherwise, to proceed with the Initiative and reserves the complete and absolute right to terminate the Initiative or to replace the Initiative with another initiative on the same or similar terms as the Initiative;
- The CIB reserves the right to impose whatever conditions it deems advisable in the acceptance of an Application and in the financing agreement; and
- All Applicants whose projects are approved for financing will be notified in writing.

Confidentiality Provisions:

No information collected in this Application (including any information, statements and documents attached to this Application and any information contained therein or provided to the CIB in relation to this Application) that is identified as commercially confidential information will be disclosed by the CIB without your preauthorization other than as described below:

- Information will be released to the extent required by law (including the *Access to Information Act*, *Privacy Act*, *Financial Administration Act*, *Auditor General Act*, or *Canada Infrastructure Bank Act*) or other legal, judicial, governmental, quasi-governmental, administrative, supervisory or regulatory process;
- As part of the assessment and review process, information may be shared with employees, officers and directors, agents, auditors, professional advisors, legal counsel, potential financiers, Infrastructure Canada, the Department of Finance Canada and to other federal, provincial, territorial, municipal or indigenous government sponsors who would have jurisdiction over a proposed project;
- Once a project is approved, as part of the Government of Canada's policies to ensure transparency and accountability, the CIB may proactively disclose project information (including the name of recipient, the amount of CIB funding and the general nature of the project); and
- In addition, whether or not an Application is approved, CIB may use general information included in this Application for policy analysis and research purposes and for the purposes of administering the Initiative or satisfying government accountability and reporting obligations.

The Applicant shall not, without the prior written consent of the CIB, refer to the submission of this Application to the CIB or the Applicant's intent to seek project approval or funding from the CIB or attribute any information to the CIB in any external communication for any purpose, including but not limited to in any press release, website, offering memoranda, or any other public use.

Information Rights:

Any document or content submitted as part of this Application process shall be deemed and remain the property of the CIB.

2.0 Applicant Business Information

Date of Application (mm-dd-yy)		Date Received by CIB (mm-dd-yy) (reserved for CIB use)	
Organization/Business Name			
Contact Name (First, Last)		Title	
Street Number	Street Name	Suite/Unit Number	
City	Province/Territory	Postal Code	
Telephone Number	Email	Website	

CIB Commercial Building Retrofits Initiative Intent to Apply

Please note that all fields are mandatory

3.0 General Project Information – Please refer to Applicant Guide (Check where appropriate)

<input type="checkbox"/> Investment Size	Greater than \$25 million CIB investment being requested
<input type="checkbox"/> Building Types	The retrofits will be done in privately-owned commercial, industrial, institutional, and large (5 or more units) multi-unit residential buildings (MURBs)
<input type="checkbox"/> GHG Emissions Reductions Threshold	Minimum GHG emissions reductions threshold: <ul style="list-style-type: none"> Across portfolio: 30% Individual project: 25%
<input type="checkbox"/> Project Types	The retrofits will achieve significant GHG emissions reductions from at least one of the following: <ul style="list-style-type: none"> Energy efficiency Heating decarbonization via electrification or other methods On-site, behind the meter generation/renewables and storage
<input type="checkbox"/> Project Requirements	The retrofits will utilize: <ul style="list-style-type: none"> Investor Ready Energy Efficiency (IREE) certification ENERGY STAR Portfolio Manager Equivalent to above as per Applicant Guide
<input type="checkbox"/> Applicant Type	<ul style="list-style-type: none"> Direct investment to a building owner Retrofit provider

Investment will be made in year(s): ☐ 2021 ☐ 2022 ☐ 2023 ☐ 2024 ☐ 2025

- ☐ The projects are located in Canada
- ☐ This Application is sponsored by a member of executive management of the Applicant organization

4.0 Preliminary Financial Information (Check where appropriate)

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Potential source of equity has been identified

<input type="checkbox"/> The total financing being requested from the CIB is \$25M - 50M

<input type="checkbox"/> The total financing being requested from the CIB is \$50M - \$100M | <input type="checkbox"/> The project will attract additional investments from the private sector for full implementation

<input type="checkbox"/> The requested CIB investment is needed for the project to proceed

<input type="checkbox"/> Further financial details will be provided at CIB's request |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5.0 Project Description

Summarize Your 3 Most Important Project Objectives:

1.

2.

3.

CIB Commercial Building Retrofits Initiative Intent to Apply

Please note that all fields are mandatory

6.0 Projected Technical Outcomes of Proposed Project

Overall Projected Greenhouse Gas Reduction (%)	Overall Projected Energy Reduction (%)
Electricity Savings (kWh/year)	Annual Gas Savings (m³/year)
Energy Efficiency Improvement (%)	Natural Gas Utilization Efficiency Improvement (%)
Fuel Switching Efficiency Improvement (%)	Other Fuel Efficiency Improvements (Specify)
Estimated Project Start Date (mm-dd-yyyy)	Estimated Project Completion Date (mm-dd-yyyy)

7.0 Pre-Development Activities (Check where appropriate)

Have any of the following been done to quantify the project's energy saving?

- | | |
|----------------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Energy Audit | <input type="checkbox"/> Energy Modeling |
| <input type="checkbox"/> Feasibility Study | <input type="checkbox"/> Energy Benchmarking Reports |
| <input type="checkbox"/> IDP (Integrated Design Process) | |

Provide a brief description of the projects, including:

Applicant Type

Investment Size

Project Type

Building Types

8.0 Description of General Project Organization

(Summarized Comments Below)

☐ Details on Team Structure, CV's and Experience are available at CIB's request

(Summarized Comments Below)

9.0 Implementation Strategy and Timeline

☐ Details on Implementation Strategies and Timeline are available at CIB's request

(Summarized Comments Below)

10.0 Sectors and Scope of Work Being Proposed for CIB Investment

(Specify below)

11.0 Geography to be Covered (provinces, territories, Indigenous territories)

(Specify below)

12.0 Potential Societal and Participant Outcomes and Benefits (Check where appropriate)

☐ Direct and Indirect Job Creation Impacts

☐ Positive Economic Impacts

☐ Energy Cost Reduction

CIB Commercial Building Retrofits Initiative

Intent to Apply

Please note that all fields are mandatory

- ☐ Greater Energy Security
- ☐ Improved Asset Value
- ☐ Improved Indoor Air Quality and Tenant Satisfaction
- ☐ Higher Building Rating (Labelling)
- ☐ Improved Tenant Retention
- ☐ Other (specify below)
- ☐ Climate Change, Climate Adaptation/Resilience

(Summarized Comments Below)

Reserved for CIB Evaluation Remarks (Below)

13.0 Declarations

The Applicant hereby acknowledges, agrees and declares that:

1. The Applicant has read and understood the Applicant Guide;
2. The Applicant confirms that it has the managing capability to deliver the project on time and on budget;
3. The information contained in this Application, which includes other supporting documentation submitted herewith, is true, accurate and complete in all respects. If the CIB discovers that this Application contains a material misrepresentation, this Application shall be deemed to be withdrawn immediately by the Applicant;
4. The Applicant is currently in compliance with all applicable laws;
5. The Applicant is under no obligation or prohibition, nor is it subject to, or threatened by any actions, suits or proceedings, which could or would affect its ability to implement this proposed project;
6. The Applicant agrees to provide any additional information that the CIB may reasonably require for purposes of assessing this Application and administering the Initiative. To the extent the Applicant provides any personal information to the CIB, the Applicant acknowledges and agrees to the CIB Privacy Policy, available at <https://cib-bic.ca/en/privacy-policy/>;
7. The Applicant acknowledges and agrees that all communications between the Applicant or its agent and the CIB in respect of this Application shall be conducted solely in the manner set out in the Applicant Guide;
8. The Applicant understands that the Initiative reserves the right to make partial awards and to negotiate project scope changes with the Applicant;
9. The Applicant should not take any action, or incur any costs related to the Initiative, that is predicated on receiving financing from the CIB until an Application is approved and all parties have entered into a financing agreement acceptable to the CIB. It is understood that the CIB is not responsible for paying any costs incurred by the Applicant should the Application not be approved or if the Applicant fails to enter into a financing agreement acceptable to the CIB;
10. The Applicant acknowledges and agrees that the costs of preparing and submitting the Application are solely the Applicant's responsibility, and that the CIB will not be responsible for any of the Applicant's expenses related to the Application process or the Application; and
11. The Applicant recognizes that the Crown has a duty to consult Indigenous groups if a federally funded project will undertake infrastructure in an Indigenous community, or if the infrastructure project may adversely impact asserted or established Aboriginal or treaty rights. The Applicant agrees to support the Crown in fulfilling its duty to consult.

☐ I accept

CIB Commercial Building Retrofits Initiative
Intent to Apply

Please note that all fields are mandatory

The individuals signing this form below on behalf of the Applicant hereby certify, by signing below, that

1. Each of us is a duly authorized signatory of the Applicant and has the capacity to sign and submit this Application on behalf of the Applicant;
2. All information contained in this Application, which includes other supporting documentation submitted herewith, is true, accurate and complete in all respect; and
3. The Applicant is in compliance with all applicable provisions set out in the Applicant Guide and in the Disclaimer section and Declarations section set out above.

☐ I accept

Submitted by:

Full Name of Applicant:

Date of signature:

Submitted by:

Full Name of Applicant:

Date of signature: